

Instruction for Preparation of Labor Mix Matrix
PR-HQ-97-11697 REGIONAL OVERSIGHT CONTRACT (ROC)

The attached spreadsheets contain the Labor Mix Matrix for this procurement. The Statement of Work (SOW) reference is listed above every CLIN. RFP specified Level-of-effort (LOE) hours have been assigned to CLINS 0001 & 0002 for the performance of related Work Assignments.

Offerors are instructed to propose costs associated with performing CLINS 0003, 0004, & 0005. Costs must be proposed in accordance with the offeror's normal accounting practices. Direct labor needed to perform CLINS 0003, 0004 and 0005 should be listed with the appropriate LOE hours and cost. A post-award kick-off meeting will be held in Region 9. If the offeror intends to direct charge the cost of attending the meeting, or any other mobilization costs, they should be included under CLIN 0005-Program Management.

As an attachment to its Labor Mix Matrix the offeror must include the qualifications and experience requirements for each labor category proposed in the Labor Mix Matrix.

CLIN 0001 - LOE	YEAR 1	YEAR 2	YEAR 3	YEAR 4
Corrective action Oversight	750	750	750	750
Tech. Review & Analysis	300	300	300	300
Remedial Doc. Review	240	240	240	240
Remedial HRS Packages	650	650	770	650
RI/FS Oversight	6,800	9,700	5,400	2,070
Removal Oversight	1,500	1,550	1,500	1,900
RD Oversight	2,900	5,400	4,100	3,250
RA Oversight	1,200	3,600	4,200	3,250
Post Remedial action	500	700	1,600	2,700
Community Relations	200	200	200	200
TOTAL CLIN 0001 LOE	15,040	22,490	19,060	15,310
CLIN 0002 DATA MGMT.	1,420	2,520	2,100	1,700
TOTAL LOE(CLIN 001&002)	16,460	25,610	21,160	17,010

Use the LOE data above to fill in the labor mix matrix below. Provide one spread sheet for each year.

YEAR 1 LABOR MIX MATRIX

CLIN 001 SOW PAGES 7-55	FIRM	P-LEVEL	HOURS	RATE	COST
LABOR-KEY TECH					
Technical					
TOTAL	xxxxxxx	xxxxxxx	15,040		
CLIN 0002 SOW PAGE 55-DATA MGMT	FIRM	P LEVEL	HOURS	RATE	COST
TOTAL	xxxxxxx	xxxxxxx	1,420		
CLIN 0003 SOW P.57 KEY REPORT	FIRM	P-LEVEL	HOURS	RATE	COST
TOTAL	xxxxxxx	xxxxxxx			
CLIN 0004 SOW P.57- PROJ.MGMT site specific	FIRM	P-LEVEL	HOURS	RATE	COST
.					
TOTAL	xxxxxxx	xxxxxxx			
CLIN 0005 SOW P.58-65 PROGRAM MGMT	FIRM	P-LEVEL	HOURS	RATE	COST
TOTAL	xxxxxxx	xxxxxxx			